

**JACOBS – Rio Rancho NM** is looking to fill Water Operator Positions in Water Production

These positions are recruited and hired through HKA Enterprises. To apply go to:

[https://jobs.hkaa.com/index.smpl?arg=jb\\_search](https://jobs.hkaa.com/index.smpl?arg=jb_search)

Enter Rio Rancho in the location and the openings will be shown. Click on the job and follow the instructions on the website to apply.

Job description is attached.

Jacobs, Rio Rancho, New Mexico

**Title:** **Production Operator**

**Grade:** **3**

**Reports to:** Project Manager  
Department Manager

**FLSA:** Non-exempt

**Supervises:** None

**General Statement**

Operates, performs minor repairs, and maintains the water treatment plant facility, and diagnoses operating problems and performs necessary corrective action

**Essential Duties and Responsibilities**

- Performs any combinations of tasks pertinent to controlling operations of the water treatment plant
- Operates pumps, engines, and generators to control and adjust flow and processing of water, sludge, and effluent
- Monitors gauges, meters, and control panels
- Observes variations in operating conditions and interprets meter and gauge readings
- Operates valves and gates either manually or by remote control
- Maintains shift log and records meter and gauge readings
- Takes samples and performs laboratory tests and analyses
- Performs routine maintenance functions and custodial duties
- Makes operating decisions in the absence of supervisory personnel
- Works safely and adheres to established safety procedures
- Follows written and oral instructions
- Ability to respond to pages in a timely manner as requested by management.
- Performs other duties as assigned

**Basic Qualifications**

- Possess a valid driver's license
- Level II certification in Water
- A minimum two year of experience in operating water treatment plants

**Preferred Qualifications**

- Basic familiarity of the principles and practices of water treatment plant operations, operating principles of valves, pumps, and motors, principles and methods of bacteriological and chemical water analyses, effects and problems of industrial waste in water treatment processes, principles of supervision and training, and safe work practices
- Ability to respond to pages in a timely manner as requested by management.

**Working Conditions and Physical Requirements**

- The work area can involve a working environment indoors, as well as outdoors, which could cause exposure to outdoor elements; proper environmental attire will be provided. Some areas can have loud noise, active machinery, high pressure fluid systems, electrical

equipment, confined spaces, heights and depths, fumes, air borne particles, noxious gases, pathogens and various chemicals. The use of appropriate safety equipment will be mandatory in these areas to prevent hazardous contact.

- Must be able to sit, stand, stoop, twist and bend at the waist, turn, kneel, squat, raise arms above shoulder height, grasp, reach, perform repetitive hand movements and fine coordination to work on equipment, have vision sufficient to read blueprints; have hearing in the normal range with or without correction. In an 8-hour shift must be able to transport self across the facility, ascend and descend stair steps, lift objects up to 50 pounds from floor level to waist height, climb and work off of a ladder or scaffold; use arms and back to tighten and loosen nuts and bolts; work in confined spaces and wear and use appropriate safety equipment

I have read and understand my job description.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**JACOBS – Rio Rancho NM** is looking to fill Water Operator In Training (OIT) Positions in Water Production

These positions are recruited and hired through HKA Enterprises. To apply go to:

[https://jobs.hkaa.com/index.smpl?arg=jb\\_search](https://jobs.hkaa.com/index.smpl?arg=jb_search)

Enter Rio Rancho in the location and the openings will be shown. Click on the job and follow the instructions on the website to apply.

Job description is attached.

## Jacobs, Rio Rancho, New Mexico

**Title:** Production Operator in Training (OIT) **Grade:** 2

**Reports to:** Project Manager **FLSA:** Non-exempt  
Department Manager

**Supervises:** None

### **General Statement:**

Performs a variety of routine maintenance tasks in the operation and maintenance of a water treatment plant on an assigned shift; learns and gains skills in a variety of equipment maintenance, servicing, and operating tasks.

### **Essential Duties and Responsibilities:**

- Performs any combination of tasks pertinent to controlling operation of plants and pumping stations as directed.
- Operates treatment facilities to control flow and processing of water, sludge, and effluent under direction of Operator, Operator I, Operator II, Lead Operator or Lead Operator II
- Monitors gauges, meters, and control panels
- Observes and reports abnormalities to Lead Operator or Lead Operator II
- Operates valves and gates either manually or by remote control; starts and stops pumps, engines, and generators to control and adjust flow and treatment processes under direction of Operator, Operator I, Operator II, Lead Operator or Lead Operator II
- Maintains shift log and records meter and gauge readings
- Takes samples and performs process control laboratory tests and analyses
- Performs routine maintenance functions and custodial duties
- Must be fit and able to work overtime
- Works safely and adheres to established safety procedures
- Follows written and oral instructions
- Performs other duties as assigned.

### **Basic Qualifications:**

- High school diploma or GED
- Possess a valid driver's license.
- Water level I
- Minimum of one year water experience

### **Preferred Qualifications:**

- Knowledge of the principles, methods, and tools employed in the general operations of engines, pumps, and related equipment; general maintenance work; safe work practices; basic biological and chemical principles

### **Working Conditions and Physical Requirements:**

- The work area can involve a working environment indoors as well as outdoors, which could cause exposure to outdoor elements; proper environmental attire will be provided.

Some areas can have loud noise, active machinery, high pressure fluid systems, electrical equipment, confined spaces, heights and depths, fumes, airborne particles, noxious gases, pathogens and various chemicals. The use of appropriate safety equipment will be mandatory in these areas to prevent hazardous contact.

- Must be able to sit, stand, stoop, twist and bend at the waist, turn, kneel, squat, raise arms above shoulder height, grasp, reach, perform repetitive hand movements and fine coordination to work on equipment, have vision sufficient to read blueprints; have hearing in the normal range with or without correction. In an 8-hour shift must be able to transport self across the facility, ascend and descend stair steps, lift objects up to 50 pounds from floor level to waist height, climb and work off of a ladder or scaffold; use arms and back to tighten and loosen nuts and bolts; work in confined spaces and wear and use appropriate safety equipment.

I have read and understand my job description.

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Employee Signature

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Date