



NEW MEXICO WATER & WASTEWATER ASSOCIATION

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MINUTES
NMWWA Executive Board Meeting
August 29, 2024

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Caroline Sanchez, Española
Executive Manager, 505-753-8840

The meeting of the NMWWA Executive Board was called to order on August 29, 2024 at 9:00 a.m. by President Martin Lopez.

Roll was called and attending the meeting were: Martin Lopez, Lorenzo Sanchez, Craig Byers, Cynthia Arnold, Gene Salazar, Terry Mount, Jake Martinez, Mike Lopez and Caroline Sanchez.

A motion was made by Gene Salazar to accept the minutes of the last Executive Board meeting. Motion seconded by Lorenzo Sanchez; motion carried.

Financial Report, Budget Summary: (see attached) The financial report was given by Gene Salazar. Gene asked if notifications of training, membership was being sent because some people have come to him stating that they're not getting notifications and weren't aware that they were no longer members, but have not received information on renewing membership. Caroline told him we sent around 4 notifications to all non-members reminding them of membership. Craig said what might be happening is that emails could be in their junk mail with the new 365 program.

A motion was made by Craig Byers to accept the financial report as presented. Motion seconded by Lorenzo Sanchez; motion carried.

President's Report: Martin asked for a motion to amend the agenda to add guest speaker Dan Gerry with the WIN program. Jake made a motion to amend the agenda and add guest speaker Dan Gerry. Motion seconded by Craig Byers; motion carried.

Dan Gerry introduced himself and thanked the Board for allowing to speak at the meeting. Dan Gerry said he works for WIN (Workforce Integration Network) and is the skilled trades sector partnership manager. Mr. Gerry said WIN is a recipient of an American Rescue Plan Good Jobs Challenge grant from the U.S. Economic Development Administration (EDA). Mr. Gerry stated that this program consists of finding employment for people who are not employed especially that have been in incarceration or substance use background but don't think they have a chance of a life to get into, particularly the skilled trades and healthcare, which are the two high demand areas in New Mexico and our North Central Region. He said Community Colleges are vary in terms of losing shops and auto mechanics which is on hands and some students are not wired

for academics, they will not be good at programming rather be good by using their brain. WIN has recognized there is huge population in this area. Mr. Gerry said most contractors have 3-5 years of work lined up, with no one qualified to do it so what the program is designed to meet these challenges by launching regional skilled trades and healthcare partnerships and working to transform the workforce system and revitalize economies in Colfax, Los Alamos, Mora, Rio Arriba, San Miguel, Santa Fe and Taos County. Mr. Gerry said how this works is Employers work with the WIN team, training providers and support service agencies to define their employment needs and lead initiatives to encourage more local job seekers to pursue high paying skilled trades careers. Mr. Gerry concluded with saying this program helps place individuals in jobs for 18 years and over.

Martin Lopez asked Jake to follow up and see what the basics are of the WIN program. Jake said a lot of the grant money they have is being used towards colleges that are in need of instructors. Gene said since the WIN program is associated with Workforce Solutions and Workforce Solutions know of people searching for jobs maybe Workforce can steer individuals our way. Terry added that if colleges get their programs recognized, they will pay students to go to school in areas of high demand, Craig said that wouldn't help us. Terry said if there's a college that has a water program they will, Craig said a big problem is that Colleges that had a water program has let it go. Craig said Santa Fe is starting theirs, but was unsure how it was going. Caroline said Russell Rodke had mentioned it was going well.

Martin continued with his report stating he doesn't have much to report, but mentioned he spends time with finance committee and the Association is still struggling financially, but he thinks we're not as wobbly as we were at the beginning of the of the year. Martin said we just need to continue to look at possible revenue resources and cut expenses where we can. That's been the focus with the committee. Martin said going back to what Gene said about people not getting emails, Martin said Mike had brought that up that he met with a lot of the city of Las Cruces and Dona Ana employees and said they were not members so they do not get information on trainings. Mike added that they lost a lot of City members in the SW section. Gene said a lot of the NE section members are not getting information regarding their NE section monthly meeting and trainings because there is not a training schedule out there for them to look at in advance. Gene added it would be nice if the meetings and training could accommodate them in their region or at least have a meeting in their close by areas. Caroline mentioned that a lot of the City of Santa Fe's emails are going to the spam folder. Gene said he never received a schedule with the section's meetings and trainings. Caroline said that's because they haven't had any or sections are not scheduling meetings or trainings. Gene said that's his point, these people need to get that information in order to attend section meetings and trainings. Caroline said and we can do it for all the sections, that's not a problem. Gene said a schedule needs to be in place ready by January for the section's meetings and training in order for people to see in advance where and when these are taking place to schedule with their Employers to send people in advance. Caroline said it's usually ready by August, she added that emails are working great for example the reminders now for the Central school, we had a lot of responses because they tend to forget. Jake said what he sees when he does inhouse training to all these cities or facilities like Los Alamos County and he added that the meetings are always in Espanola, but when he does in house training; he noticed everyone is reading from a book or half asleep so he did his research and gives them blank paper and asks them questions to answers they

should know, but a lot of them don't know. He thinks that maybe they are realizing they need to go to school because reading from a book is not going to cut it. Martin said we need to do better not only in recruiting, but also do outreach training. Gene said maybe speaking to Managers like back in the day and educating them who and what we are about, possibly having a meeting in their town, Administrators have no clue who NMWWA is, Gene proceeded to say times have changed and people have left and the people there now have no clue we exist. Martin said there is disconnection between the sections and the Association, he said some sections are doing things on their own or not doing anything and what liability that brings back to the Association as a Board, Martin said we need an A plan to sew all this back together. Gene said they've been working hard on this financial situation, but if we don't go out there and educate the people that support us financially, we're not going to get that consistent stream like we used to back in the day. Gene said we need to educate every single town and have them send their people to our meetings and trainings and to become members. Caroline said some members don't even know if they are members or not when they register for a school, Caroline said what Rose started doing right away as soon as a registration come in, she checks to see if they are members and some attempt to pay as a member when they are not so, she reaches out to them right away making them aware they cannot attend at a member fee, so they either pay full as a non-member or pay their membership. Gene said maybe Caroline or Rose should have a point of contact with each one of these organizations and let them know membership is coming up. Lorenzo stated that in his water department there were 32 employees whom filled the forms, but he assumed they were sent, later he found out the forms weren't sent, but then it's late in the year so he didn't pay, but will in January. Gene said back in the day they had over 300 members just in the NE section and remembers always getting the Award for most new members; now they are losing them. Terry asked what's the reason were not sending out membership cards, Caroline responded we do, we send them a card electronically with the year and their name with a notice making them aware their membership has been paid and is optional to print or save on their email. Lorenzo said operators are relying on all their Superintendents, Directors or whoever to do their jobs for them. Craig added that they don't check their emails either making them aware of membership. Martin said there are also new employees that don't know who we are, Gene said and no one tells them to become a member. Martin said NMED could be assisting the Association to bring in members. Caroline added we're not included in their training stuff, Craig also added that the Association's name was not mentioned in their presentation the other day. Gene suggested going back 8, 9 or 10 years ago and see what organizations we dealt in terms of membership and reconnect and find out who's the person in charge financially to pay their memberships. Martin said it's not like entities don't care, but they are seeing other avenues for training. Caroline said they love our schools. Lorenzo agreed stating that the Rural Water's Conference is more for the net-working for the higher ups. Cynthia Wampner asked if we could reach out to the employers, because where she works, they pay for everyone's membership, food, gas and stay at the schools and even give \$100 dollar bonus per level to everyone who gets certified and a lot of times operators don't know what their employers pay so maybe reaching out to the communities and let them know what their employer pays for maybe they'd feel more support. This concluded the President's report.

Executive Manager's Report: Caroline began with saying that at the last meeting, the Board was discussing raising the fees so she went back and looked at the information they had and came up with a tentative fee scale she shared with everyone. Caroline also mentioned that in speaking with the sections; that most of them don't want to raise their fees for the Workshops. Caroline said going back to raising fees, she figured for 30 credits it would be \$15 a credit going up to \$450 for members and non-members at \$510. Caroline said for the section workshop she figured \$15 per credit at \$195 for members and \$17 per credit at \$250 for non-members. Caroline stated that in her opinion, sections should remain the same. Gene asked how much do we need in our reserves in order for the Association to be able to operate in terms of a number figure, would it be \$200,000 and if so, then work backwards from there to achieve this towards our income sources. Gene said in looking at the Annual school at \$450 does not compare to the school in Espanola at \$450. Caroline said the classes are the same, Gene said, but the cost is way different such as travel. Gene asked what type of justifications do we have for these prices. Martin said the initial goal or question should standardize what we charge per credit hour whether it's a workshop or a school. Craig said we have to look at the extra costs for the extra training in terms of the workshops, meet and greet and Banquet that is extra way and beyond other schools so the Annual school should cost more. Craig added that we should start piggy backing off the Municipal League trainings, they provide the instructors to us for free and we get people to come for OSHA 10 at the schools including the Northern school or all week for OSHA 30. Terry said in terms of charging people more for the Annual school because of the Banquet and other things; we are charging people for training their dues should be sufficient enough, the Meet and Greet is already somewhat being taken care of by the Vendors and the Banquet is being paid by everyone chipping in from membership so Terry said if we're going offset the cost of the Banquet then to a certain extent then that should perhaps be by dues or find other people to do sponsorships, she said this is strictly for training. Caroline agreed with Terry, she said she gets information that other people charging \$700 or \$800 for 20 credit hours and our schools are intense and our instructors are good and they know their stuff and know what they're doing. Terry said it depends on the training because other places may be charging that much to compensate for the instructors. Caroline asked the Board if a decision could be made because she needs to work on the schedule and send it out with the ballot. Lorenzo said his thoughts are to remain consistent and bring up revenue because we can always bring it down once we get to a sufficient level with our revenue then we can start cutting back, but right now we need to bring it up. Martin said these numbers are still not adding up; you're paying \$17 as a non-member per credit because if you divide 250 by 13 credits hours for workshop non-member; the total should be \$19 dollars per credit so it's not standardizing. Gene said we're putting a band aid on this and we're losing so much funding, Caroline told Gene we're trying; we make phone calls we're trying. Gene said membership funding is what keeps us going, he added this we could lose to a covid again. Caroline said maybe the section Presidents can charge their own membership for example Cynthia Wampner has all these cities, Cynthia W. said the ones from NTUA don't come often because they're way out there by Shiprock, Caroline said all NTUA register as non-members. Lorenzo said so going back to the schedule a decision would have to be made today. Martin said if we decide to raise it, we need to standardize the rate, if it's \$19 dollars a credit hour then it should be \$19 for the school and workshop it should cost the same. Terry said realistically though we should be charging non-members a sufficient amount of money to drive them into being members. Caroline and Gene both agreed. Gene said we're beating this to death; we are not getting more money for

membership as we should be; we should have every single utility operator as a member and receiving that income year after year after year and we're not getting that and we're trying to beat it out. Martin agreed with Gene, but said we also have to be realistic there's a lot more training offered out there for free. Gene asked what is the goal. Martin said if you look at the estimated budget it's 25,000. Gene asked what do we need to put in the reserve on top of our operating expenses and have that number established. Terry said when you start saying that \$200,000 and sum is our goal; then we should actually be looking at another 5 to 10 percent every year to make sure that we can cover raises, increases and costs and hope to have more revenue for additional training. Gene asked what is our membership goal or how many members do we feel we should have and if we don't have that member then we have to go out and get them. Gene added in saying "yes" we do give good education and probably the best price education and best quality as well, but we need to set a goal. Caroline said how long did it take us to raise fees; not until this year. Gene asked why did we? Genes said because we were not getting membership. Caroline said it hasn't changed much; our highest we've had been 1,300 members down to 1,100 members. Martin said whatever the membership number is; we need to standardize the fee to match the schools and workshops. Craig said to raise the non-member fee to \$20 per credit. Terry said what if they attend a school and pay a non-member fee and we got at or above the membership we automatically give them the membership. Gene said that would put them on the hook to continue being a member the following year. Caroline said what if they don't want to be a member, Craig said then that's why they'd pay a higher price. Martin said we can hand them a membership form and tell them you'll get a cheaper price if you become a member for next time. Lorenzo said having a third person sitting there having the non-members sign up for membership. Caroline continued with her report stating that we have 150 registered so far for the Central school; we should get to at least 160 with a week left, she said last year we had 146 and so far, 15 exhibitors registered and Baker Utility donated \$2000 for coffee breaks, Caroline read the listing of workshop scheduled classes and instructors. Caroline stated that she contacted Intel Tech College for the Central School next year, CNM Ingenuity, Workforce Training Center and Central NM Community College; she said she talk to some people, but they have classrooms and the water or wastewater would have to be on the other side of campus so that would be difficult for coffee breaks and exhibitors. Jake said he's good friends with the National Guard guy up North, he'll get that contact information for her. Caroline said the cost of the Pyramid Hotel is \$3,000 less than last year, she asked if Lorenzo could do the announcements; Lorenzo confirmed. This concluded the Executive Manager's report.

Financial Committee Report: Martin said they are still working on a few section constitution & by-laws, but pretty close in rolling it out, once it's ready; everyone on the Board will be able to make comments on it. Martin said they're just updating some things and making it standardized. Martin said a question came up regarding fees in terms of justification for the increases. Gene said we can't be doing this every year or every two years, there has to be a system in place on what we look at in order to make adjustments. Cynthia Wampner said since Covid everything went up. Gene said it's everything is random and we're all over the place, we don't have a structure. Martin said why don't we evaluate the justification of an increase, what process should we look at. Gene said we can beat this to death, but what are we doing if we're not improving where we are deficient, we need to strengthen every part of our program instead of making it all right here, what is all our funding sources. Martin said another thing they are thinking

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about is possibly shuffling the schools like instead of having Las Cruces school in Las Cruces; maybe having it in Albuquerque if not for all of them in Albuquerque. Gene said maybe even 5-6 schools a year, Gene said there's more competition here along with amenities and benefits, but then again, Gene asked what is the cost. Martin agreed, we have to look at are we going to lose people, he said the Banquet could be held wherever we are at or is it the right time of the year, he added sometimes the SW Section would like to get out of the heat, what if the Annual school should be in Albuquerque or 1,2,3 or 4 or even one large one so these are some thoughts being thrown out there. Another question near and dear to his heart is we need to consider Directors and Officers insurance for errors and omissions so he's asking Caroline to look into this, he said it's basically means if the Board makes a decision, we lose money or it's the wrong one of something like that; this insurance protects the Board and Officers. Martin said we need to get some kind of quote, he said it's good to have in case there is a sexual harassment in one of the schools, we send someone home because they say he caused the situation, but actually doesn't then this insurance would cover. Caroline said she would look into it. Gene asked if our staff can work on getting a proposed budget as we do in our own businesses. What kind of budget, operating budget does this association require? what we need to operate for a year and then we can start establishing how you will get the funding. Gene said do we need to improve on this and increase on this or what makes our budget for this business? That way we can see a number so we can say ok we need to raise these prices, we need this, we need this kind of membership. Martin said so we need to basically need to anticipate what you might have for an increase or something like that with anything coming on.

Section Constitution & By-Laws revision update: Cynthia Arnold states she's waiting for feedback on the progression of the finance committee on the policies, but she will get back to that, she said there are some changes to keep in mind and some flexibility to work into the languages in regards to the Officer's positions because they have a tendency to degrade after a while or funnel down of having all your positions filled to maybe having one or two and it gets to a danger zone and things like that. Gene said there were some things mentioned on the position of the President as far as the term. Martin said and then then connecting the section's By-Laws to align with the State Associations. Cynthia Arnold said she welcomes those types of ideas and send them over to her and she'll start compiling them. Gene said the discussion regarding the President's term was to make it a two-year term for a longer period because it's hard for a President to get things done in one year. Martin said that would have to go to membership for voting and this is also something the finance committee needs to tackle, so they'll give Cynthia A. a hand on it. Cynthia A. said please send her comments as they come to mind so they don't get forgotten or lost so she said she'll keep track of them.

2025 School & Workshop Schedule and Fees: A motion was made by Craig Byers to standardize the fees per credit hour across the board for all NMWWA and workshops. Motion seconded by Cynthia Arnold; motion carried.

After deliberation on the standardized fee for the short schools as a member at 30 credit hours is \$13.50 per credit hour totaling \$405 per member fee for the NMWWA short schools. The standardized fee for the workshops as a member at 13 credit hours is \$13.50 as well, totaling \$175.50.

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After an hour and a half of deliberation on standardizing fees at \$20 per credit hour (30 credits) across the Board for the schools and workshops totaling \$600 for the schools and \$260 (13 credits) for the workshops a roll call vote was conducted; resulting votes: Lorenzo Sanchez, no; Gene Salazar, no; Terry Mount, no; Craig Byers, yes; Cynthia Arnold, yes; Jake Martinez, yes; Cindi Wampner, yes; Mike Lopez, yes.

Votes: 5 yes and 3 no. The "yes" vote passes to standardize the non-member fee across the board to \$20 per credit hour beginning in January of 2025.

2024 & 2025 Central school: A discussion was made above on the Executive Manager's report.

Section Financial Accounts update: Caroline stated that she emailed and called all the sections and no one had responded, she proceeded to read the email she had sent them with no luck of a response. Martin said they only heard back from the Southwest section with concerns about adding the Executive Manager to the account and they're trying to figure out if there's a different way to do it, like sign them up as a beneficiary or something to that effect, they're going to get information from the bank as to what that entails. Gene said as he remembers; it was a direct order. Lorenzo said Caroline needs access in case someone moves, gets a different job or doesn't have time like the issue we had before not being able to access the account when they left as section President. Craig said he has an idea like the child/parent account, if Caroline opens 6 accounts with one bank and gives them all access to their accounts and she will have all the information to all of them. Caroline said this would make it harder for the President's to make deposits or whatever. Craig said they have ATM machines everywhere or we can find some sort of common ground such as credit union; it under CU systems and they're everywhere across the State. Jake said everyone has a Wells Fargo as well. Cynthia Wampner said their section didn't agree with that, but suggested having three people on the account rather than two and two out of the three would have to sign before money is taken out of the account in the event someone did leave; there would still be two individuals' left and that was the NW section suggestion. Martin said the only thing is that he wouldn't know how it works if some sections have tax ID # and some don't or if will go back to the discussion about the 401, how will it all tie under the Associations umbrella. Gene said we need to have documentation of where every dollar is being spent because we have had issues before. Caroline said she's not even getting audit reports, barely any financial reports or even minutes anymore. Terry said everyone would have to operate under one Tax ID#, she said if the sections get audited and does something incorrectly, it will fall under the Association so this insurance would be good. Jake said it would be easy for them because they bank at the same place and they have passwords for him and his Secretary Treasurer so they can just give a password to Caroline and every time there is a transaction done, the password shows who made that transaction. Terry asked why would this be a concern to add Caroline to the accounts. Cynthia Arnold responded because we recently had issues with two sections and couldn't get the account or financial information. Martin said sometimes the entire Board of the section quits and the people taking over can't get passwords or information and it's difficult to track those people down. Caroline said she really doesn't want to be on their account, but someone has to be accountable. Craig said for their section, she would have to go down to where their financial

institution is at. Mike said the same with the SW section, he said wouldn't all the sections have to be involved. Craig said yes, we should all be doing it the same, but we don't want one bad apple ruins it for everyone else. Martin said not so much a bad apple, but a circumstance where some people move or take other jobs. Gene said we have an issue like this every year where sections have spent thousands of dollars on laptops or whatever. Martin asked Caroline what sections have responded. Caroline answered; none. Martin said we will tackle each section and explain what we're trying to do. Lorenzo said it shouldn't be a big issue if they don't have nothing to hide. Martin said we need to follow up the sections.

Section President's Report:

NE: Jake stated that their workshop is coming up now in October and they're really concentrating on math. He said he's going to get some retirees that have a lot of experience and conduct work stations and students will be able to rotate and learn from each work station. Jake added that he'll be getting the same math teacher as before because he's really good, second to Terry. Snacks will be good as always, never a complaint on the snacks or the facility, the facility is always clean. Jake said wherever he goes, he stops and compliments the workers along with instructors that have helped the Association, he said he was going to focus on promoting membership really hard. Jake said otherwise everything is going well and he reported \$1,711.34 in the checking, \$5,481.12 in the savings account. Terry suggested sending a thank you note to the individual's Boss thanking them for people's involvement with the Association. She said we should start doing that, sending the Bosses a thank you note for all individual's who are involved helping the Association. Jake added that maybe when scheduling classes the years of experience on the instructors should be added.

NW: Cynthia Wampner stated they are cutting back on spending, attendance has been low so they are not spending on lunches. She said they used to have Christmas Party, but now it will be a potluck party instead of a restaurant, the picnic was also a potluck. They are trying to get instructors for the 2025 March 5-6th workshop. Paul Smith will not be the President; she will be President and Isiah will continue as Secretary Treasure. Last year Baker Utility provided pizza for one day and Isiah made pulled pork for the second day; they had potato salad and people were happy with that so they plan on doing it again next year at the same place, they only have to pay insurance. Caroline said she would get in contact with her to discuss using the Association's insurance. Cynthia said about 2 years ago, they had about 35, last year they got around 30 people. Cynthia W. said they're trying to get the word out as well; they talked about putting out flyers for the vendors so when people at utilities see they are aware of the workshop coming up in advance, they talked about getting it on the website sooner. Caroline said we'll put the yearly training schedule around November. Cynthia W. said for the section meetings, they take turns with Farmington, Aztec and Bloomfield with Farmington mostly with Jacobs rented the pavilion at \$20, they made their own food and had a lot of people attended, but her work supplied the money for the place and the food. Cynthia W. said her work also offered to pay for the room for meetings, she said it's good they're helping out so it's not coming out the section's account. Cynthia reported \$913.44 in the checking and \$6,915.96 in the savings account. She added they're trying to increase membership; they're having a hard time getting employees in San Juan County certified. Cynthia W. will get the Audit due by November soon.

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SE: Lorenzo Sanchez reported on behalf of SE section President Andrew Valadez. Lorenzo said they just had their workshop and had about 43 attendees, they had good instructors and he will have the SE section email financial reports along with section minutes.

SW: Mike Lopez reported \$13, 537.10 in the savings, \$186.94 in the checking account. Mike said they will have to make a transfer because they are getting charged \$500 from the bank and him and J.J. don't know what for so they need to go look into it. Mike stated they've been conducting meetings; the count is low mainly guys from LRGA he also said him and J.J. have been going out trying to get the City of Las Cruces and putting out flyers. Mike said they had about 35 people attending their last meeting and they'll do the same with the workshop, he said the count was low at their workshop and he believes it was due to having to change the dates because the venue had not been reserved the prior year. Mike said their goal is to continue speaking with LC people to get them back as members; he plans on having a Christmas party in hopes to get some of those people back.

CT: Craig Byers stated they currently getting ready to conduct their workshop in November so he'll start looking for instructors, the workshop will be hybrid again. They continue to have monthly meetings and training; he said the last one had 45 people in attendance for the "Certemy training" with Anita on Webex, but the next meeting will be in person at the NM811 center. Craig reported \$544.09 in the checking and \$6,600.60 for a total of \$7,144.69.

WC: No Report

GHK & Max Summerlot Award Committee: Caroline said we need a committee which is due September 5th and she has not received anything from any of the sections, she said the Max Summerlot this year is in wastewater. Lorenzo said he'll have Andrew send something. Craig said he has at least one to send and is waiting on another one. Caroline said she sent them out August 5th. Craig and Mike both asked if it could be sent out earlier in order to have more time. Craig said it sneaks up on them and they need more time because he sends it out and put it out on his meetings, but by the time they do it; it takes them a while. Caroline said OK. Caroline said she needs a chairman and committee members for the tour for early October. Cynthia Arnold said to do it as early as possible due to bad weather up north if you wait. Jake said he had some retirees that are willing to do the tour, he said Paul Trujillo is one of them. Jake said he'll find a chairman for her. Caroline said maybe David Gomez, Jake said he'll talk to him. Jake asked Caroline to sing him up as well.

NMED: Caroline read Eric Hall's report in his absence:

We are on the process of hiring a new staff for the Albuquerque location, we should have a position open to double fill Kendall's Santa Fe position posted on the New Mexico SPO website anytime.

Regarding Certemy, we are still running into and working on issues with the program. Exam applications and renewals have fallen behind as we try to work through these issues. Anita has put together a good training for interested parties. Please make sure operators are going to the UOCP website and registering for an account to watch the videos and read the instructions before calling the program. We are getting an overwhelming amount of calls about Certemy that most questions could be answered by visiting the website and watching the videos. If they have login issues, they need to contact Certemy support. The Certemy contact information is also on our website.

Other Business: The next NMWWA Executive Board Meeting is scheduled for November 22, 2024 at 9:00 a.m. at the NM811 Center.

A motion was made by Lorenzo Sanchez to adjourn the NMWWA Executive Board Meeting. Motion seconded by Craig Byers; motion carried. The NMWWA Executive Board Meeting adjourned at 1:04 p.m.