

Water Plan Operator I – IV

Join our team! The Town of Estes Park seeks candidates for the position of Water Plan Operator I - IV. Interested candidates should submit resume, cover letter, and complete application by close date of this position. For more information about our community, hiring process, and organization, please refer to our employment brochure (<https://estepark.colorado.gov/jobs>).

Under the general supervision of the Distribution Supervisor or Plant Supervisor, perform entry level, semi-skilled and skilled technical and maintenance work in the daily operation and maintenance of a water treatment plant, distribution system, pump and PRV stations. Level I is an entry level position and can be filled with limited or no experience in water treatment or distribution. Participates in the operation, maintenance and monitoring of the water system to ensure adherence to standards and efficiency of operations. At the entry level, work closely with supervised training and a limited range of duties. At advanced levels, work with an increased level of independence and responsibility to make routine changes in the operation of the plant and Distribution System.

Examples of Essential Duties and Responsibilities

The list below is intended to be illustrative of the responsibilities of the position and not all encompassing. Essential duties will vary depending upon experience and skills. Level I is entry level and not expected to have experience in these essential duties and responsibilities. The Town may change these duties at any time.

- Operates, regulates and maintains membrane and conventional water treatment plants and
- distribution system, including supply, storage, treatment, metering, monitoring laboratory
- work, equipment operation, equipment maintenance, system maintenance and repair as
- applicable.
- Operates a variety of equipment: motorized equipment, including heavy-duty, confined space,
- hazardous entry, laboratory and safety equipment.
- Responds to the public regarding water quality and distribution concerns.
- Maintains plant records and inventory to prepare reports for State regulatory agencies.
- Operates and maintains SCADA and radio systems.
- Performs locate services and operate GPS equipment.
- Coordinates and assists with water construction projects as needed.

- At higher levels: may assist in budget preparation, selection and training of employees on tasks
- and equipment operations, and assignment of work.
- Performs other related work as required or assigned.

Minimum and Preferred Qualifications

EDUCATION & EXPERIENCE

- High school diploma or equivalent (GED).

LICENSES, CERTIFICATIONS AND REGISTRATIONS

- Level I: Must obtain a Class D Water Plant Operator's and a Distribution 1 License within 6 months of hire.
- Level II: Must have a Class C Water Plant Operator's license or a Distribution 2 license and two years of related municipal experience.
- Level III: Must have a Class B Water Plant Operator's license or a Distribution 3 License.
- Level IV: Must have a Class A Water Plant Operator's license or a Distribution 4 license.
- All levels: Valid Colorado Class A Driver's License and satisfactory driving record. Out of state candidates must obtain Colorado Class A License within 6 months of hire. Employees with a CDL requirement as part of their job description are subject to random drug screening.

Knowledge, Skills and Abilities

KNOWLEDGE, SKILLS & ABILITIES: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions. The requirements listed below are representative of the knowledge, skill, and/or ability required:

- Level I is entry-level and is not expected to have all the knowledge, skills and abilities listed.
- Knowledge of overall operations of a water treatment and distribution systems.
- Knowledge of regulations regarding treatment plant and distribution system operations.
- Knowledge of equipment including, but not limited to, chemical feeders, multimeters, locator and leak detection, as well as other common items to manual labor.

- Knowledge of heavy equipment operations including, but not limited to, backhoe/excavator, dump truck, skid steer, and truck mounted crane.
- Knowledge of basic laboratory procedure and testing performed in monitoring treatment plants and distribution systems as well as treatment plant equipment.
- Basic knowledge of water treatment and distribution systems maintenance including motors and pumps.
- Ability to perform strenuous physical labor for extended periods of time, including: operating various types of tools and equipment associated with water maintenance, lifting, carrying, and loading/unloading heavy items and materials, hand-digging trenches and holes accessing and working from below-grade trenches and above-grade ladders, scaffolds, or platforms.
- Ability to prepare and calculate basic mathematical problems including rates, ratios, fractions, and percentages.
- Ability to set work priorities.
- Ability to read and interpret maps.
- Basic computer skills.
- Ability to provide excellent customer service to internal and external stakeholders.
- Ability to communicate effectively, both verbally and in writing, and follow oral and written instructions.
- Ability to establish and maintain effective working relationships with employees, customers and the general public.
- Must be able to work an on-call work schedule and be able to respond to emergency

Reports to: Water Supervisor

Grade: LT120/130/140/160

Exempt: No

Pay ranges (shown in annual equivalent)

Water Plant Operator I: \$51,866 - \$72,613

Water Plant Operator II: \$57,053 - \$79,874

Water Plant Operator III: \$62,758 - 87,861

Water Plant Operator IV: \$75,937 - 106,312

Candidates will be placed within a pay range based on certifications, knowledge, skills, ability and experience.

RESIDENCY REQUIREMENT: None. Must be physically present, within Park School District R-3 Boundary while on call.

REMOTE WORK ELIGIBLE: No

CELL PHONE ALLOWANCE: Job Critical Allowance

BENEFITS

The Town of Estes Park offers a comprehensive benefits program. Benefits include retirement, medical (eligible spouse, family), dental (family), vision(family), life insurance, sick leave, vacation, floating holidays, and volunteer leave. Our Benefits Summary Guide will provide more details. The Town also offers a Homeownership Program and aid for Dependent Care through a Flexible Spending Account.

Additional information regarding retirement: All town employees contribute to social security. In addition, this position participates in Colorado PERA retirement.