



## **JOB ANNOUNCEMENT**

### ***General Public Vacancy***

**OPEN DATE: February 17, 2023**

**CLOSE DATE: Open Until Filled**

**JOB TITLE:** Wastewater Treatment Plant Lab Supervisor

**PAY RATE:** \$25.00+ (based on experience and certifications)

**DEPARTMENT:** Utilities

**DIVISION:** Wastewater

#### **SUMMARY:**

Qualified and competent position requiring minimal supervision/direction. Responsible and accountable for his/her decisions and the actions of those under their supervision pertaining to the laboratory and treatment system. Safety sensitive and performance-oriented position involving all taskings of a wastewater treatment system laboratory. Work includes a range of tasks as they relate to the lab work of a wastewater treatment system and other assigned duties related to wastewater treatment.

#### **CERTIFICATION REQUIREMENTS**

- Must hold and maintain a current New Mexico Wastewater Lab Tech Level 3 certification. New Mexico Wastewater Operator Level 4 certification is preferred.
- Must maintain annual lab proficiencies approved by EPA and the State of New Mexico.

#### **EMPLOYMENT REQUIREMENTS**

- May require work outside of regular business hours due to 24-hour operation.
- Available for emergency response, 24 hours/day, seven days/week.
- Must have a telephone or ready access to a telephone at their residence.
- Valid New Mexico Class D Driver's License, with insurable driving record.

#### **MINIMUM JOB QUALIFICATIONS**

- High school diploma or equivalent.
- Familiar with PC and mobile applications including MS Word, MS Excel, MS PowerPoint, and general internet applications.
- Have good communication (both written and verbal) and organizational skills.
- Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include standing for extended periods of time, lifting heavy loads, kneeling, crawling, and climbing.

**APPLICATION PROCEDURE** – Interested applicants must submit a City of Las Vegas Employment Application, the employment application is available at:

<https://www.lasvegasnm.gov/general-7-1>

Application Materials can be sent to: Human Resources Department  
1700 N Grand Avenue  
Las Vegas, NM 87701

**OR** send via email to: [mgarcia@lasvegasnm.gov](mailto:mgarcia@lasvegasnm.gov)

To view the full job description, send request to Marcia Ludi, email: [mgarcia@lasvegasnm.gov](mailto:mgarcia@lasvegasnm.gov)

## **Reviewed and approved for publishing by:**

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Leo Maestas, City Manager

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Darlene Arguello, Human Resource Director



## **JOB ANNOUNCEMENT**

### ***General Public Vacancy***

**OPEN DATE: February 17, 2023**

**CLOSE DATE: Open Until Filled**

**JOB TITLE:** Wastewater Treatment Plant Manager

**PAY RATE:** \$34.00+ (based on experience and certifications)

**DEPARTMENT:** Utilities

**DIVISION:** Wastewater

#### **SUMMARY:**

Safety sensitive and performance-oriented position involving all phases of a wastewater treatment and collections system. Work includes a range of tasks as they relate to the maintenance and operation of a wastewater treatment system and other assigned duties related to wastewater treatment. Supervisory position.

#### **CERTIFICATION REQUIREMENTS**

- Must possess and maintain a current valid New Mexico Wastewater Operator Level 4 Certification.

#### **EMPLOYMENT REQUIREMENTS**

- Must possess and maintain an insurable New Mexico Class D Driver's License.
- May require work outside of regular business hours due to 24-hour operation.
- Available for emergency response, 24 hours/day, seven days/week.
- Must have a telephone or ready access to a telephone at residence.
- Must maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include standing for extended periods of time, lifting heavy loads, kneeling, crawling, and climbing.

#### **MINIMUM JOB REQUIREMENTS**

- High school diploma or general education degree (GED).
- Four (4) years' experience in the wastewater utility industry, or a combination of related college and experience totaling four years.

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Darlene Arguello, Human Resource Director



## **JOB ANNOUNCEMENT**

### ***General Public Vacancy***

**OPEN DATE: February 17, 2023**

**CLOSE DATE: Open Until Filled**

**JOB TITLE:** Wastewater Treatment Plant Operations Supervisor

**PAY RATE:** \$25.00+ (based on experience and certifications)

**DEPARTMENT:** Utilities

**DIVISION:** Wastewater

#### **SUMMARY:**

Qualified and competent position requiring minimal supervision/direction. Responsible and accountable for decisions and the actions of those under their supervision pertaining to the treatment system. Safety sensitive performance-oriented position involving all phases of a wastewater treatment system. Work includes a range of tasks as they relate to the maintenance and operation of a wastewater treatment system and other duties related to wastewater treatment.

#### **CERTIFICATION REQUIREMENTS**

- Must hold and maintain a current New Mexico Wastewater Operator Level 3 certification. New Mexico Wastewater Operator Level 4 certification is preferred.
- New Mexico Wastewater Operator Level 4 certification is required for advancement.

#### **EMPLOYMENT REQUIREMENTS**

- May require work outside of regular business hours due to 24-hour operation.
- Available for emergency response, 24 hours/day, seven days/week.
- Must have a telephone or ready access to a telephone at their residence.
- Valid New Mexico Class D Driver's License, with insurable driving record.
- Recommend Class A CDL.

#### **MINIMUM JOB QUALIFICATIONS**

- High school diploma or equivalent.
- Familiar with PC and mobile applications including MS Word, MS Excel, MS PowerPoint, and general internet applications.
- Have good communication (both written and verbal) and organizational skills.
- Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include standing for extended periods of time, lifting heavy loads, kneeling, crawling, and climbing.

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## **JOB ANNOUNCEMENT**

### ***General Public Vacancy***

**OPEN DATE: February 17, 2023**

**CLOSE DATE: Open Until Filled**

**JOB TITLE:** Wastewater Treatment Plant Superintendent

**PAY RATE:** \$30.00+ (based on experience and certifications)

**DEPARTMENT:** Utilities

**DIVISION:** Wastewater

#### **SUMMARY:**

Qualified and competent position requiring minimal supervision/direction. Responsible and accountable for his/her decisions and the actions of those under their supervision pertaining to the treatment system. Safety sensitive and performance-oriented position involving all phases of a wastewater treatment and collections system. Work includes a range of tasks as they relate to the maintenance and operation of a wastewater treatment system and other assigned duties related to wastewater treatment.

#### **CERTIFICATION REQUIREMENTS**

- Must hold and maintain a current New Mexico Wastewater Operator Level 4 certification.

#### **EMPLOYMENT REQUIREMENTS**

- May require work outside of regular business hours due to 24-hour operation.
- Available for emergency response, 24 hours/day, seven days/week.
- Must have a telephone or ready access to a telephone at their residence.
- Valid New Mexico Class D Driver's License, with insurable driving record.

#### **MINIMUM JOB QUALIFICATIONS**

- High school diploma or equivalent.
- Familiar with PC and mobile applications including MS Word, MS Excel, MS PowerPoint, and general internet applications.
- Have good communication (both written and verbal) and organizational skills.
- Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include standing for extended periods of time, lifting heavy loads, kneeling, crawling, and climbing.

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## **JOB ANNOUNCEMENT**

### ***General Public Vacancy***

**OPEN DATE:** February 17, 2023

**CLOSE DATE:** Open Until Filled

**JOB TITLE:** Water Treatment Plant Operations Manager

**PAY RATE:** \$34.00+ (based on experience and certifications)

**DEPARTMENT:** Utilities

**DIVISION:** Water Treatment

#### **SUMMARY:**

Safety sensitive and performance-oriented position involving all phases of a drinking water treatment system. Work includes a range of tasks as they relate to the maintenance and operation of a drinking water treatment system and other assigned duties related to water treatment. Supervisory position.

#### **CERTIFICATION REQUIREMENTS**

- Must have and maintain a current New Mexico Water Supply Level 4 certification.

#### **EMPLOYMENT REQUIREMENTS**

- Must possess and maintain an insurable New Mexico Class D Driver's License.
- May require work outside of regular business hours due to 24-hour operation.
- Available for emergency response, 24 hours/day, seven days/week.
- Must have a telephone or ready access to a telephone at their residence.
- Must maintain physical condition appropriate to the performance of assigned duties and responsibilities.

#### **PREFERRED JOB QUALIFICATIONS**

- New Mexico Class A CDL License.

#### **MINIMUM JOB QUALIFICATIONS**

- High school diploma or equivalent.
- Four years' water supply experience in the water utility industry, or a combination of related college coursework and experience totaling four (4) years.

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## **JOB ANNOUNCEMENT**

### ***General Public Vacancy***

**OPEN DATE:** February 17, 2023

**CLOSE DATE:** Open Until Filled

**JOB TITLE:** Water Treatment Plant Operations Superintendent

**PAY RATE:** \$30.00+ (based on experience and certifications)

**DEPARTMENT:** Utilities

**DIVISION:** Water Treatment

#### **SUMMARY:**

Safety sensitive and performance-oriented position involving all phases of a drinking water treatment system. Work includes a range of tasks as they relate to the maintenance and operation of a drinking water treatment system and other assigned duties related to water treatment.

#### **CERTIFICATION REQUIREMENTS**

- Must possess and maintain a New Mexico Water Supply Level 4 certification.

#### **EMPLOYMENT REQUIREMENTS**

- May require work outside of regular business hours due to 24-hour operation.
- Available for emergency response, 24 hours/day, seven days/week.
- Must have a telephone or ready access to a telephone at residence.
- Must possess and maintain a valid and insurable New Mexico Class D Driver's License.
- Must maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include standing for extended periods of time, lifting heavy loads, kneeling, crawling, and climbing.

#### **PREFERRED QUALIFICATIONS**

- Valid New Mexico Class A CDL Driver's License.

#### **MINIMUM JOB QUALIFICATIONS**

- High school diploma or equivalent.
- Four (4) years' water supply experience in the water utility industry, or a combination of related college courses and experience totaling four (4) years.

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**JOB TITLE:** Water Treatment Plant Operations Supervisor

**PAY RATE:** \$25.00 (based on experience and certifications)

**DEPARTMENT:** Utilities

**DIVISION:** Water Treatment Plant

#### **SUMMARY:**

Qualified and competent position requiring minimal supervision/direction. Responsible and accountable for his/her decisions and the actions of those under their supervision pertaining to the treatment system. Safety sensitive and performance-oriented position involving all phases of a drinking water treatment system. Work includes a range of tasks as they relate to the maintenance and operation of a drinking water treatment system and other assigned duties related to water treatment.

#### **CERTIFICATION REQUIREMENTS**

- Must hold and maintain a current New Mexico Water Supply Level 3 certification. New Mexico Water Supply Level 4 certification is preferred.
- New Mexico Water Supply Level 4 certification is needed for advancement.
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#### **EMPLOYMENT REQUIREMENTS**

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