

The **Water and Wastewater Treatment Operator in Training (OIT)** takes part in the overall operations of drinking water and wastewater treatment facilities and components. Duties include conducting routine water and wastewater tests, entering data, collecting regulatory samples, and performing basic maintenance and repairs. The role requires adherence to safety guidelines, maintaining facility cleanliness, and availability for on-call emergencies. This position offers opportunities for career growth and requires a commitment to integrity and promoting a positive company outlook.

Work Location: This position is based in Dulce, NM- Jicarilla Apache Nation Project

#### **Benefits and Compensation:**

- Health Insurance, Dental, Vision & Telemedicine.
- Health Savings Account.
- Life Insurance.
- 401K Retirement Plan with Employer Contributions.
- Paid Vacation & Sick Days.
- Annual Bonus Program.

#### **Job Responsibilities:**

- Conduct routine water and wastewater tests, perform daily observations and lab tests, and collect regulatory samples and meter readings with the highest level of integrity and accuracy.
- Enter test results and readings into logbooks and data systems, ensuring data integrity and timeliness; report abnormalities to the manager.
- Troubleshoot equipment issues as instructed and report needed repairs.
- Perform maintenance and repairs on equipment under manager's direction.
- Maintain cleanliness and organization at the facility, including waste removal, sweeping, mopping, and groundskeeping.
- Track lab supplies, chemicals and consumables; inform the manager when supplies need replenishing for uninterrupted operations.
- Report issues, concerns, or operational changes to the assigned manager promptly.
- Respond to on-call emergencies within a 60-minute timeframe when scheduled.
- Assist teammates and train staff as needed to ensure efficient and effective operations.
- Maintain assigned vehicle and follow policies regarding vehicle operation and safety.

- Follow all safety guidelines and procedures; report safety concerns.
- Seek clarification and guidance when uncertain about procedures, as this is a training position with an emphasis on understanding all aspects of operations.
- Perform additional duties as required to support the overall operations and objectives of the organization.

### **Required Qualifications and Certifications:**

- High school diploma or equivalent.
- Must maintain a New Mexico Water Supply Level 1 certification within 18 months.
- Must continue to progress in certifications as testing requirements are met.
- May require work outside of regular business hours due to 24-hour operation.
- Available for emergency response, 24 hours/day, seven days/week.
- Must have a telephone or ready access to a telephone at residence.
- Must possess and maintain a valid New Mexico Class D Driver's License.
- Maintain physical condition appropriate to the performance of assigned duties and responsibilities which may include standing for extended periods of time, lifting heavy loads, kneeling, crawling, and climbing.

### **Preferred Qualifications:**

- Technical or mechanical experience.
- Computer skills and software proficiency are a plus.
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### **Physical Requirements:**

- Ability to speak and hear: 4-8 hours/day.
- Walking, standing, bending, reaching, pushing, pulling: 4-8 hours/day.
- Use hands and fingers to handle, touch, and reach: 4-8 hours/day.
- Climb stairs and/or ladders, balance, stoop, kneel, crouch, crawl, and sit.
- Regularly lift and carry materials weighing 10–25 lbs.; occasionally up to 50 lbs.
- Operate gasoline, diesel, or gas-powered equipment and hand tools.
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### **Working Conditions:**

- Environment: Work is performed both inside and outside with exposure to sun, heat and cold temperatures.
- Noise level: Moderate.

### **Kenitra Smith**

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